

TO: All MUNFA Members

FROM: The MUNFA Executive Committee

DATE: March 10, 2016

SUBJECT: **Withholding Consent for Publication of CEQ Results**

You will soon receive from the Centre for Institutional Analysis and Planning (CIAP) a form on which you can indicate your desire to withhold consent for publication of CEQ (Course Evaluation Questionnaire) results for any or all of the courses you teach. The form is being delivered to the Head of your Academic Unit who will then forward it to you.

Please realize that this form must be returned to CIAP **no later** than one week after the last day of classes (**April 13, 2016**) if you wish to withhold consent. **If you do not return the form, you have tacitly given consent for publication of your CEQ results.**