

TO: All MUNFA Members  
FROM: The MUNFA Executive Committee  
DATE: September 12, 2018  
SUBJECT: **1<sup>st</sup> Call for Nominations for the Member-at-Large (Term Appointed ASM) Position on the 2018-2019 Executive Committee and for One (1) Vacancy on the 2018-2019 Nominating & Balloting Committee**

---

This is the 1<sup>st</sup> call for nominations for the 2018-2019 Term Appointed Member-at-Large position on the Executive Committee and for one (1) vacancy on the Nominating and Balloting Committee. The Nominating and Balloting Committee is soliciting nominations for both of these positions, as follows:

(1) For the **Executive Committee**, the following position is to be filled (**Attachment A**):

- One (1) Term Appointed ASM Member-at-Large (1 year term)

According to the Terms of Reference for the MUNFA Nominating & Balloting Committee, an Executive Member-at-Large (Term-Appointed Academic Staff Members (ASM)) will be elected in the Fall semester, for a one (1) year term. This position is restricted to ASMs as defined in Article 23 of the MUN/MUNFA Collective Agreement. To be eligible for this position, an ASM must hold a twelve (12) month term appointment, which will ensure the ASM is a member of the bargaining unit for the duration of the appointment to the MUNFA Executive Committee. The Executive and the Nominating & Balloting Committees are hopeful that nominations will be received from Term Appointed ASMs from all departments, schools and faculties.

(2) For the **Nominating and Balloting Committee**, there remains **one (1) vacancy** on this Committee (**Attachment B**).

- One (1) Member (1 year term)

Official nominating forms are attached. Each nomination must be accompanied by (1) the signature of the nominee (indicating their willingness to serve), and (2) the signatures of a proposer and seconder. All three must be members of MUNFA. **The nomination period ends at noon on September 28, 2018.** Each candidate has the option of submitting to the Committee a statement of *not more than* 150 words that shall be circulated to the membership. Such statements must be received by the MUNFA office by noon on October 1, 2018.

In accordance with the MUNFA Constitution and the Terms of Reference of the Nominating and Balloting Committee, an election for a term appointed ASM member of the MUNFA Executive will be organized after the close of nominations. The Nominating & Balloting Committee member will also be elected at this time. Under amendments passed at the October 1992 General Meeting, voting will be by mail ballot.

#### **NOMINATING & BALLOTING COMMITTEE 2018-2019**

- Erin Alcock, Q.E.II Library (*ex-officio*)
- Michael Kirkpatrick, History
- Scott Matthews, Political Science (*ex-officio*)
- Sherrie Myers, ASM-CE, Engineering
- Kristen Romme, HS Library

#### **TELEPHONE**

864-7427  
864-6109  
864-3093  
864-3900  
864-6064

#### **E-MAIL**

[ekalcock@mun.ca](mailto:ekalcock@mun.ca)  
[michael.kirkpatrick@mun.ca](mailto:michael.kirkpatrick@mun.ca)  
[scott.matthews@mun.ca](mailto:scott.matthews@mun.ca)  
[sherriem@mun.ca](mailto:sherriem@mun.ca)  
[kromme@mun.ca](mailto:kromme@mun.ca)

**Please forward all nominations to the MUNFA Nominating & Balloting Committee, c/o MUNFA Office, Room ER4047, Alexander Murray Building, by noon on SEPTEMBER 28, 2018.**

**MUNFA OFFICIAL NOMINATING FORM**  
***MUNFA EXECUTIVE COMMITTEE***  
***ATTACHMENT A***

Please forward all nominations to the **Nominating & Balloting Committee c/o the MUNFA Office, Room ER4047, Alexander Murray Building, by noon on SEPTEMBER 28, 2018.**

*NAME (Print)*

*SIGNATURE*

***Term Appointed ASM Member-at-large (1 year term):***

Nominee:	_____	_____
Rank & Department:	_____	_____
Proposer:	_____	_____
Secunder:	_____	_____

**NOTE: This nominating form MUST be signed by nominees, proposers, and seconders who are MUNFA members.**

**MUNFA OFFICIAL NOMINATING FORM**  
***MUNFA NOMINATING AND BALLOTING COMMITTEE***  
***ATTACHMENT B***

Please forward all nominations to the **Nominating & Balloting Committee c/o the MUNFA Office, Room ER4047, Alexander Murray Building, by noon on SEPTEMBER 28, 2018.**

*NAME (Print)*

*SIGNATURE*

***Member:***

Nominee:	_____	_____
Rank & Department:	_____	_____
Proposer:	_____	_____
Secunder:	_____	_____

**NOTE: This nominating form MUST be signed by nominees, proposers, and seconders who are MUNFA members.**