TO: All MUNFA Members  
FROM: The MUNFA Executive Committee  
DATE: February 8, 2019  
SUBJECT: **1st CALL FOR NOMINATIONS FOR THE 2019-2020 EXECUTIVE COMMITTEE AND NOMINATING AND BALLOTING COMMITTEE**

This is the 1st call for nominations for the 2018-2019 Executive Committee and the Nominating and Balloting Committee. The Nominating and Balloting Committee is soliciting nominations.

(1) For the **Executive Committee**, the following positions are to be filled *(Attachment A)*:

- Vice-President External/President Elect (1 year term)*
- Secretary (2 year term)
- Member-at-Large Grenfell Campus (2 year term)
- Four Members-at-Large (three 1 year terms and one 2 year term)

The terms of office for various Executive positions have been staggered in order to ensure continuity on the Executive Committee. A Term-Appointed Member-at-Large will be elected in the Fall semester for a 1 year term.

*Following their 1 year term as Vice-President External, the person will then move into the position of President and in the subsequent year, move to the role of Past President.*

(2) For the **Nominating and Balloting Committee**, four members are to be elected *(Attachment B)*.

The Executive and the Nominating & Balloting Committees are hopeful that nominations will be received from all departments, schools and faculties. According to the MUNFA Constitution, any MUNFA member is eligible for any of these positions.

Official nominating forms are attached. Each nomination must be accompanied by (1) the signature of the nominee (indicating his or her willingness to serve), and (2) the signatures of a proposer and seconder. All three must be members of MUNFA. **The nomination period ends at noon on March 1, 2019.** Each candidate has the option of submitting to the Committee a statement of *not more than* 150 words which shall be circulated to the membership. Such statements must be received by the MUNFA office by noon on March 4, 2019.

In accordance with the MUNFA Constitution and the Terms of Reference of the Nominating and Balloting Committee, an election for members of the MUNFA Executive will be organized after the close of nominations. The Nominating & Balloting Committee will also be elected at this time. Under amendments passed at the October 1992 General Meeting, voting will be by mail ballot.

**NOMINATING & BALLOTING COMMITTEE 2018-2019**

- Erin Alcock, Q.E. II Library  
  864-7427  
  ekalcock@mun.ca
- Michael Kirkpatrick, History  
  864-6109  
  michael.kirkpatrick@mun.ca
- Scott Matthews, Political Science  
  864-3093  
  scott.matthews@mun.ca
- Sherrie Myers, ASM-CE, Engineering  
  864-3900  
  sherriem@mun.ca
- Yolande Pottie-Sherman, Geography  
  864-8984  
  ypottiesherm@mun.ca
- Kristen Romme, HS Library  
  864-6064  
  kromme@mun.ca

Please forward all nominations to the MUNFA Nominating & Balloting Committee,  
c/o MUNFA Office, Room ER4047, Alexander Murray Building,  
by noon on MARCH 1, 2019.
MUNFA OFFICIAL NOMINATING FORM  
MUNFA EXECUTIVE COMMITTEE  
ATTACHMENT A

Please forward all nominations to the Nominating & Balloting Committee c/o the MUNFA Office, Room ER4047, Alexander Murray Building, by noon on MARCH 1, 2019.

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**Vice-President External/President Elect (1 year term):**
- Nominee: ____________________________
- Rank & Department: ______________________
- Proposer: ____________________________
- Seconder: ____________________________

**Secretary (2 year term):**
- Nominee: ____________________________
- Rank & Department: ______________________
- Proposer: ____________________________
- Seconder: ____________________________

**Member-at-large, Grenfell Campus (2 year term):**
- Nominee: ____________________________
- Rank & Department: ______________________
- Proposer: ____________________________
- Seconder: ____________________________

**Member-at-large (2 year term):**
- Nominee: ____________________________
- Rank & Department: ______________________
- Proposer: ____________________________
Seconder: ___________________________  ___________________________

MUNFA EXECUTIVE COMMITTEE
ATTACHMENT A

NAME (Print)   SIGNATURE

Member-at-large (1 year term):

Nominee: ___________________________  ___________________________
Rank & Department: __________________________________________
Proposer: ___________________________  ___________________________
Seconder: ___________________________  ___________________________

Member-at-large (1 year term):

Nominee: ___________________________  ___________________________
Rank & Department: __________________________________________
Proposer: ___________________________  ___________________________
Seconder: ___________________________  ___________________________

Member-at-large (1 year term):

Nominee: ___________________________  ___________________________
Rank & Department: __________________________________________
Proposer: ___________________________  ___________________________
Seconder: ___________________________  ___________________________

NOTE: This nominating form MUST be signed by nominees, proposers, and seconders who are MUNFA members.
MUNFA OFFICIAL NOMINATING FORM
MUNFA NOMINATING AND BALLOTING COMMITTEE
ATTACHMENT B

Please forward all nominations to the Nominating & Balloting Committee, c/o the MUNFA Office, Room ER4047, Alexander Murray Building, by noon on MARCH 1, 2019.

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