

TO: All MUNFA Members

FROM: The MUNFA Nominating & Balloting Committee

DATE: October 1, 2024

SUBJECT: **First Call for Nominations - One (1) Term-Appointed Academic Staff Member (ASM) on the 2024-25 MUNFA Executive Committee**

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In accordance with election procedures outlined in the MUNFA Nominating & Balloting Committee [Terms of Reference](#), this is the first call for nominations for one (1) Term-Appointed Academic Staff Member on the 2024-2025 MUNFA Executive Committee.

This position is restricted to ASMs as defined in [Article 23](#) of the MUN/MUNFA Collective Agreement. To be eligible for this position, an ASM must hold a twelve (12) month term appointment, which will ensure the ASM is a member of the bargaining unit for the duration of the appointment to the MUNFA Executive Committee.

ASMs from equity-deserving groups are especially encouraged to put their names forward. The Nominating & Balloting Committee are seeking nominations from all campuses, representing a range of Faculties and Schools, including both tenure-stream and contractual Academic Staff Members (ASMs).

MUNFA has a policy in place whereby a teaching term appointee that is elected or acclaimed to the MUNFA Executive Committee shall be offered a stipend in accordance with this Policy, recognizing that such an appointee's service on the MUNFA Executive Committee is not considered academic service for the purposes of [Article 3](#) of the MUN/MUNFA Collective Agreement.

Official nominating forms for the Executive Committee Term Appointed ASM Member-at-Large ([Attachment A - HERE](#)) must be accompanied by the signature of the nominee indicating their willingness to serve, and the signatures of a proposer and seconder. All three must be members of MUNFA.

**The nomination period ends at noon on [OCTOBER 22, 2024](#).** Each candidate has the option of submitting a statement of *not more than* 150 words which shall be circulated in the case of a contested election. Such statements must be received by the MUNFA office by noon on **OCTOBER 16, 2024**. (Further details on the nomination process and Executive Committee can be found in the [MUNFA Constitution](#) and the [Nominating & Balloting Committee's Terms of Reference](#).)