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TO: All MUNFA Members

FROM: The MUNFA Executive Committee

DATE: November 19, 2024

SUBJECT: **Applications for Sabbatical**

As the [Clause 21.21](#) deadline approaches for ASMs to apply for a sabbatical beginning September 1 2025, the MUNFA Executive would like to remind members that Collective Agreement provisions regarding any modification to those applications (see Clauses 21.23 through 21.26) apply to **formal** applications for sabbatical. Informal requests or other conversations with your Administrative Head about your sabbatical may not be protected by these clauses without a formal application.

If you have any questions or concerns about your sabbatical application, please contact the MUNFA office (munfa@mun.ca).