

**TO: All MUNFA members**  
**FROM: MUNFA Executive**  
**DATE: May 23, 2025**  
**SUBJECT: Final Reminder – Promotion and Tenure File Clinics (May 28, June 4 & 25, 2025)**

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Are you preparing a Promotion and Tenure (P&T) file for the first time? Are you revising your file for a tenure track extension or tenure application? Are you getting ready to apply for promotion? Do you have questions about how your file will be assessed, or how to assess a P&T file?

This is a final reminder that MUNFA will be holding P&T File Clinics for Grenfell and St. John's Campuses on the following dates and times:

- Grenfell Campus – May 28<sup>th</sup> at 12:00pm in FA-224 and via Zoom  
To register: <https://us02web.zoom.us/meeting/register/cBCXP6PITx-DGbtXSh1lSg>
  
- St. John's Campus – June 4<sup>th</sup> at 12:00pm in CSF-2101 and via Zoom (this session is intended for ASMs preparing P&T files in the 2025-26 Academic Year)  
To register: <https://us02web.zoom.us/meeting/register/MIG2gSfoT1ifPJDpKrMRRw>
  
- St. John's Campus – June 25<sup>th</sup> at 12:00pm in CSF-2101 and via Zoom (this session is intended for P&T committee members and other ASMs with questions about the P&T process)  
To register: <https://us02web.zoom.us/meeting/register/hGQNO9wCTHWCOshTsMqX8g>

Members with questions about their files, or P&T Committee members with specific questions about the review process are invited to attend. Dates may be subject to change. Additional clinics dates may be added due to popular demand.

### **Promotion and Tenure Community Network:**

The [MUNFA Executive is seeking volunteers](#) to participate in a P&T Community Network to connect tenure track Faculty Members and Librarians preparing a P&T file with other ASMs who can provide advice and feedback. Participation may count as a service contribution in your own file. Community network members may be matched on the basis of Faculty or School, or by other considerations; contact information will be compiled by MUNFA and circulated to the membership via IB. No personal information will be published without your consent.

Members interested in this opportunity should contact Dale Humphries at [labourmunfa@mun.ca](mailto:labourmunfa@mun.ca).