

TO: All MUNFA Members

FROM: The MUNFA Executive Committee

DATE: July 4, 2011

SUBJECT: Deadline for Applying for Promotion & Tenure

Academic Staff Members who wish to be considered for promotion or early tenure (Clause 11.19) in the coming Academic Year are reminded that, in accordance with Clauses 12.01 (Faculty Members) or 18.01 (Librarians) of the Collective Agreement, they must make an application in writing (or a nomination in writing must go forward) to their Administrative Head by **September 1**.

More information on promotion and tenure guidelines can be found at:

<http://www.mun.ca/munfa/ptasm10-13.pdf>

and

<http://www.mun.ca/munfa/ptlib10-13.pdf>