

TO: All MUNFA Members

FROM: The MUNFA Executive Committee

DATE: July 31, 2018

SUBJECT: **Deadline for Applying for Promotion**

---

Academic Staff Members who wish to be considered for promotion in the coming Academic Year are reminded that, in accordance with [Clauses 12.01 \(Faculty Members\)](#) or [18.01 \(Librarians\)](#) of the Collective Agreement, they must make an application in writing (or a nomination in writing must go forward) to their Administrative Head by **SEPTEMBER 1**.

Please contact the MUNFA Office (ext. 8642; [munfa@mun.ca](mailto:munfa@mun.ca)) if you require further assistance.