

TO: All MUNFA Members

FROM: MUNFA Executive Committee

DATE: March 27, 2019

SUBJECT: **@Grenfell and @MI Email Addresses**

MUNFA has been contacted by a number of Academic Staff Members (ASMs) at Grenfell Campus who are not receiving MUNFA emails. This is often due to ASMs having two email addresses, an @mun.ca email address and a campus specific email address.

Information Technology Services (ITS) has suggested that if an ASM at Grenfell Campus or the Marine Institute has not set up automatic referral from one email address to the other, that they can simply contact ITS to request this be done. ITS can be reached by phone (864-4595) or email help@mun.ca.