

TO: All MUNFA Members

FROM: The MUNFA Executive Committee

DATE: April 11, 2023

SUBJECT: Search Committee Checklists

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The MUNFA Executive would like to remind all members of the valuable resources and information located under the [membership resources](#) section of the [MUNFA website](#).

In particular, the MUNFA Executive encourages ASMs serving on Search Committees for Faculty Member and Librarian positions to avail of the applicable [‘Search Committee Checklist’](#) to assist in the process. The MUNFA Executive also encourages ASMs to send draft job advertisements to the MUNFA office at [munfa@mun.ca](mailto:munfa@mun.ca) for review to ensure the advertisements are in compliance with the Collective Agreement.