

Teaching Equivalencies
Department of Psychology
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1. General Assumptions

- a) The unit of measurement is the lecture course. All lecture courses are scheduled for 3hrs instruction. All courses, including seminar courses, graduate courses, selected topics courses, and research experience courses, are defined as lecture courses unless they have an assigned laboratory period or they are a practicum.
- b) Scheduled, regular deviations from teaching for 3hrs per week must be agreed to in writing by the Head for the course to count towards the calculation of equivalencies.
- c) Only teaching duties will be used in the calculation of equivalencies. Service activities, including serving on committees, undertaking instruction related tasks, or any other type of service, will not be included in the calculation of equivalencies.
- d) It is not feasible to discuss units of less than 0.25 in calculating equivalencies. Clause 3.13 of the Collective Agreement indicates many factors which can be taken into account in the assignment of teaching. There is no requirement that an equivalence be established for each of them.
- e) Only teaching duties assigned by the Head will enter into the calculation of teaching equivalencies.

2. Laboratory Courses

The equivalencies are based on the assumption that there will be ten laboratory sessions per semester. Deviation from that assumption must be discussed with the Head and an agreement made in writing about equivalencies for the course to count towards the calculation of equivalencies.

- a) A laboratory section without a Laboratory Instructor shall count as equivalent to 0.5 of a course at the maximum. This may be made up from the following:
 - i) substantially in attendance at the laboratory session: 0.25 of a course
 - ii) that there are regular laboratory reports/exercises which are graded by the faculty member: 0.25 of a course
- b) A laboratory section with a Laboratory Instructor shall count as equivalent to 0.25 of a course at the maximum, made up from the following:
 - i) substantially in attendance at the laboratory session: 0.25 of a course

3. Supervision

Certain types of student supervision will count towards the calculation of teaching load.

- a) Supervision of a completed honours thesis will count as 0.25 of a course, per semester, for a maximum of two semesters.
- b) Supervision of Doctoral level students in a thesis programme will count as 0.25 of a course, per semester, for a maximum of nine semesters.
- c) Supervision of Master's level students in a thesis programme will count as 0.25 of a course, per semester, for a maximum of four semesters.

Teaching equivalence created by supervision shall count for a maximum of one course in any academic year, may not be used to reduce teaching load below 2 courses, and may not be carried forward.

4. Practicum

Practicum courses associated with the graduate clinical psychology programme are equivalent to 1.0 of a course. This value includes credit for both the practicum course itself as well as clinical supervision.

5. New Course Development

Equivalencies for course development will follow discussion with the Head. Generally, the development of a completely new course, that has not been taught before, that is not a selected topic or research experience or graduate course, will be established as the equivalent of up to one course.