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-11- 12 2019

SCHOOL OF MUSIC
TEACHING EQUIVALENCE FORMULA

1. A list of assigned weights for all courses is attached. The weights assigned to categories of courses at both the graduate and undergraduate level are calculated as follows:

Lecture and seminar courses: A 3-credit-hour course = 1 course. For courses with credit-hour values other than 3, each credit hour = 1/3-course.

Conducted ensembles: Three hours of rehearsal per week = 1 course, if students registered in course are marked on a numeric scale; 2/3 course, if students registered in course are marked on a P/F basis. The total teaching weight attached to a conducted ensemble may not exceed 1 course. Thus, in those ensembles which are co-conducted by a MMus conducting student working under the tutelage of the ensemble's conductor, the attribution of teaching credit will be 5/6 (0.83) to the faculty conductor and 1/6 to the graduate student (0.17).

Coached ensembles: Opera Workshop and Jazz Ensemble = 1 course. Ensembles with two scheduled hours of rehearsal per week (Music 3514) = 2/3-course.

Chamber music coaching: Six hours per week of coaching = 1 course. Each assigned weekly hour of coaching = 1/6-course.

Lab instruction: Six hours per week of lab instruction = 1 course. Each assigned hour of lab instruction = 1/6-course. **Exception**: When the average enrolment per section of an aural skills course in a semester is greater than 15, each section of the course is weighted at 1/2-course (.50).

Individual instruction: Six hours per week of individual instruction = 1 course. Each assigned hour of individual instruction = 1/6-course.

Directed Reading Courses: 1/6-course per student.

Seminar Coordination: In courses taught by guest lecturers, the coordinator receives 1/3-course (.33) credit for active participation in all meetings of the seminar and organization of the speakers' schedule.

Undergraduate Research Supervision: Supervision of graduating essay for music history/literature major = 1/6-course per student.

Graduate Research Supervision: Supervision credit will be paid out upon completion of the research paper or thesis. The instructor may elect either to receive the payment as salary or to have it paid to a research account. Where teaching remission will not compromise the ability to deliver the program, accumulated supervision credit can be negotiated to be taken as course load remission. Normal payment will be the appropriate percentage of the per-course teaching fee, as follows:

M.A. Major Research Paper Supervision	1/3-course (0.33) per student
M.A. Thesis Supervision	1/2-course (0.50) per student
Ph.D. Thesis Supervision	1 course (1.00) per student

Responsibilities as second reader, member of a comprehensive examinations committee or thesis examination committee are unremunerated. However, every effort will be made to maintain a ratio of secondary:primary supervision responsibilities of no more than 3:1.

Graduate Pedagogy Internship Supervision: Pedagogy internships are weighted at 1/6-course (.17) per student per semester.

Graduate Conducting Internship Supervision: One assigned contact hour per week of conducting internship is weighted at 1/6-course (.17) per semester.

Music Industries Internship Coordination: The coordinator receives 1/12-course (.08) per student in consideration for communication with internship “employer” including contract negotiation, ongoing communication with student, and internship evaluation.

2. If students registered under different undergraduate course numbers are taught in the same class for all or part of the course (e.g., cross-listed courses, large ensembles offered under more than one course number), or if graduate and undergraduate students are taught together in ensembles (conducted, coached and chamber music), the credit given for each hour of assigned instruction is no different than if all of the students were registered under the same course number, i.e., additional credit is not given for the additional course number(s). When graduate and undergraduate students are taught together under two course numbers in lecture and seminar courses where some of the course content and assignments are different for each level (e.g., Music 3751/6400, Music 3014/7010), the following additional credit is given for the students registered in the course with the lower enrolment :

one student	0.05
two or more students	0.10

3. If an undergraduate lecture course is assigned to be taught on an individual basis, the teaching weight will be 1/6-course per student assigned. If a graduate lecture or seminar course is offered for fewer than 4 students, the following weights apply:

one student	0.25
two students	0.50
three students	0.75

N.B. New course preparation credits described in #4 below apply to lecture courses taught in this format.

4. Academic staff members receive additional credits as listed below for new course preparation at both the graduate and undergraduate levels. N.B. These credits apply equally to lecture courses assigned to be taught on an individual basis. These credits do not apply if an ASM is receiving a teaching remission under Clause 3.22 of the Collective Agreement in the same year.
- a. New course credit: An extra preparation credit equal to 1/3-course will be given to an academic staff member who teaches a new 3-credit-hour lecture course that is being offered by the School of Music for the first time. To qualify for this credit, all or almost all of the course content must be new and different from the content of previous courses offered in the School. Revisions to existing courses, re-combinations of previously taught material under a new course number, or changes of course numbers do not result in new courses as defined in this category.
- b. First-time instructor credit: An extra preparation credit equal to 1/4-course will be given to an academic staff member who is assigned to teach a 3-credit-hour lecture course whose content s/he has not taught before. If an ASM is assigned multiple sections of the same course, the preparation credit will be added only to the first section. This credit will also be given if:
- previously taught materials have been recombined to create a new course or new content has been added to an existing course, AND the instructor has not taught at least half of the course content previously; OR
 - the ASM has taught the course content before, but not within the last seven years.
5. No academic staff member shall receive both of the credits listed in #4 above for the same course. An instructor who is eligible for the 1/3-course credit under #4.a is not eligible to receive an additional 1/4-course credit under #4.b for the same course.

6. If an academic staff member's teaching assignment includes fractional weights, the Dean may apply the extra preparation credit to the teaching assignment in the year during which the extra preparation occurs. When this is not done, fractional credits for extra preparation will be accumulated until a faculty member has either a teaching assignment with a fractional total that can accommodate the accumulated credit, or enough accumulated credits to warrant a reduction of one course. Adjustments for extra preparation will be made as soon as the operational requirements of the School allow.
7. The Teaching Equivalency Formula came into full effect as of September 2010.

TEACHING EQUIVALENCE: WEIGHTS BY COURSE
(excluding preparation credit)

LECTURE AND SEMINAR COURSES

The following three-credit-hour courses are weighted as one course (1.00) per section, except when assigned to be taught on an individual basis:

Music 1005	Thinking and Writing about Music I
Music 1006	Thinking and Writing about Music II
Music 1105	Elements of Music I
Music 1106	Elements of Music II
Music 1107	Materials I
Music 1108	Materials II
Music 1120	Rudiments I
Music 2005	History of Western Art Music I
Music 2006	History of Western Art Music II
Music 2011	North American Popular Music
Music 2012	Understanding Classical Music
Music 2013	Twentieth-Century Musicals
Music 2014	Introduction to World Music
Music 2021	Newfoundland and Labrador Folksinging
Music 2022	Newfoundland and Labrador Fiddling
Music 2023	Newfoundland and Labrador Accordion
Music 2107	Materials III
Music 2108	Materials IV
Music 3004	Development of Symphonic Music
Music 3005	Development of Opera
Music 3006	Development of the Concerto
Music 3007	History of Popular Music in Drama
Music 3009	Music in the Modern World
Music 3014	World Music: Music of Asia and Oceania
Music 3015	World Music: Music of Africa and the Americas
Music 3016	Canadian Musical Traditions
Music 3017	Music, Song and Tradition
Music 3018	Jazz and Blues: The Roots of Popular Music
Music 3019	Popular Music Studies
Music 3060	Voice Literature and Performance Practice
Music 3070	Piano Literature and Performance Practice
Music 3100	Composition I
Music 3104	Electronic Music I
Music 3105	Materials and Techniques of Post-Tonal Music
Music 3106	16th-Century Counterpoint
Music 3108	18th-Century Counterpoint
Music 3109	Jazz Theory and Arranging
Music 3112	Orchestration and Arranging I
Music 3140	Composition Seminar
Music 3300	Introduction to Ensemble Leadership I
Music 3301	Introduction to Ensemble Leadership II
Music 3704	Career Skills for Musicians
Music 3711	Jazz Styles and Improvisation
Music 3712	Improvisation
Music 3751	Studio Pedagogy
Music 3764	Vocal Pedagogy

Music 3774	Piano Pedagogy
Music 4001	The First Viennese School
Music 4002	Studies in Baroque Music
Music 4005	Special Topics in Musicologies
Music 4104	Electronic Music II
Music 4107	Special Topics in Music Theory
Music 4112	Orchestration and Arranging II
Music 4140	Advanced Composition Seminar
Music 4040	Music and Culture
Music 4505	Special Topics in Applied Music
Music 4800	Music Business in Practice
Music 6002	Graduate Seminar
Music 6005	Performance Practice
Music 6006	Instrumental Ensemble Repertoire
Music 6007	Choral Repertoire
Music 6008	Orchestral Repertoire
Music 6009	Music Literature
Music 6100	Score Study and Analysis
Music 6400	Music Pedagogy
Music 6510	Seminar in Performance Issues
Music 6600	Pedagogy Seminar
Music 6700	Career Skills for Musicians
Music 6807	Video Documentary Production
Music 7001	Research Problems and Methods in Ethnomusicology
Music 7006	Urban Ethnomusicology
Music 7007	Music in the Study of Gender, Race and Class
Music 7008	Media Studies
Music 7009	Music and Place
Music 7010	Music of Asia and Oceania
Music 7011	Music of Africa and the Americas
Music 7012	Canadian Musical Traditions
Music 7013	Music and Culture
Music 7017	Folksong
Music 7018	Jazz and Blues: The Roots of Popular Music
Music 7802	Music and Intercultural Processes
Music 7803	Radio Documentary Production
Music 8001	Theoretical Issues in the Study of Music
Music 6800-09	Special Topics in Music
Music 7800-09	Special Topics in Music

The following two-lecture-hour course equivalents are weighted as 2/3-course (.67) per section:

Music 4004	Special Topics in Musicologies
Music 4106	Special Topics in Music Theory
Music 4504	Special Topics in Applied Music

The following one-lecture-hour course equivalents are weighted as 1/3-course (.33) per section:

Music 1700	Introduction to Music Technology
Music 2700	Lyric Diction I
Music 2701	Lyric Diction II
Music 3221	Brass Techniques I
Music 3222	Brass Techniques II
Music 3231	Flute Techniques
Music 3232	Single Reed Techniques

Music 3233	Double Reed Techniques
Music 3241	Upper Strings Techniques
Music 3242	Lower Strings Techniques
Music 3261	Guitar Techniques
Music 3271	Organ Techniques
Music 3272	Harpsichord Techniques
Music 3281	Percussion Techniques I
Music 3282	Percussion Techniques II
Music 3500	Chamber Music Seminar
Music 3722	Brass Seminar
Music 3732	Woodwind Seminar
Music 3742	String Seminar
Music 4003	Special Topics in Musicologies
Music 4105	Special Topics in Music Theory
Music 4503	Special Topics in Applied Music
Music 6000	Research Methods

LAB INSTRUCTION

The following lab courses meet one hour per week and are weighted at 1/6-course (.17) per section:

Music 2401	Functional Keyboard I
Music 2402	Functional Keyboard II
Music 2411	Advanced Functional Keyboard I
Music 2412	Advanced Functional Keyboard II
Music 3401	Functional Keyboard III
Music 3402	Functional Keyboard IV
Music 3411	Advanced Functional Keyboard III
Music 3412	Advanced Functional Keyboard IV
Music 3515/16	Accompaniment
Music 4313	Advanced Instrumental Conducting

The following lab courses meet two hours per week and are weighted at 1/3-course (.33) per section, EXCEPT when the average enrolment per section of a course in a semester is greater than 15, in which case each section of the course is weighted at 1/2-course (.50):

Music 1117	Aural Skills I
Music 1118	Aural Skills II
Music 2117	Aural Skills III
Music 2118	Aural Skills IV

CONDUCTED ENSEMBLES

The following courses are weighted at 1 course per semester:

Music 2611	Festival Choir
Music 2612	Chamber Choir
Music 2613, 263A/B/6505	Chamber Orchestra
Music 2614	Concert Band
Music 2619/6505	Wind Ensemble

COACHED ENSEMBLES

The following courses are equivalent to 1 course:

Music 2615, 265A/B/6505	Jazz Ensemble
Music 2616/17/18, 6502/03	Opera Workshop
Music 2620	Instrumental Ensemble

The following courses rehearse two hours a week and are equivalent to 2/3-course (.67):

Music 3514	Small Ensemble
Music 3517	World Music Ensemble
Music 3518	Contemporary Music/Improvisation Ensemble

CHAMBER MUSIC COACHING

Weights are as follows:

Music 3511	(6 hours coaching/semester)	1/12-course/ensemble
Music 3512	(9 hours coaching/semester)	1/8-course/ensemble
Music 3513	(12 hours coaching/semester)	1/6-course/ensemble
Music 6500	(9 hours coaching/semester)	1/8-course/ensemble
Music 6501	(12 hours coaching/semester)	1/6-course/ensemble
Music 6504	(6 hours coaching/semester)	1/12-course/ensemble

INDIVIDUAL INSTRUCTION

The following courses are weighted at 1/6-course (.17) per assigned student per semester:

Music 140A/B	Principal Applied Study I
Music 240A/B	Principal Applied Study II
Music 340A/B	Principal Applied Study III
Music 345A/B	Principal Applied Study III - Performance
Music 440A/B	Principal Applied Study IV
Music 445A/B	Principal Applied Study IV - Performance
Music 6210	Instrumental Conducting I
Music 6211	Instrumental Conducting II
Music 6310	Choral Conducting I
Music 6311	Choral Conducting II
Music 645A/B	Principal Applied Study I
Music 646A/B	Secondary Principal Applied Study
Music 647A/B	Principal Applied Study I
Music 7210	Instrumental Conducting III
Music 7310	Choral Conducting III
Music 745A/B	Principal Applied Study II
Music 747A/B	Principal Applied Study II

UNDERGRADUATE RESEARCH SUPERVISION

The following course is weighted at 1/6-course (.17):

Music 4095	Graduating Essay
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GRADUATE RESEARCH SUPERVISION

The following course is weighted at 1/3-course (.33) to be remunerated as described above:

Music 7002	Research Paper
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GRADUATE PEDAGOGY INTERNSHIP SUPERVISION

The following courses are weighted at 1/6-course (.17) per student per semester):

Music 6610	Pedagogy Internship I
Music 6611	Pedagogy Internship II

GRADUATE CONDUCTING INTERNSHIP SUPERVISION

The following courses are weighted at 1/6-course (.17) per assigned weekly contact hour per semester):

Music 6212	Instrumental Conducting Internship I
Music 6213	Instrumental Conducting Internship II
Music 6312	Choral Conducting Internship I
Music 6313	Choral Conducting Internship II

DIRECTED READING COURSES

The following courses are weighted at 1/6-course (.17) per student:

Music 7026-29 Directed Reading in Ethnomusicology

SEMINAR COORDINATION

Coordination of following courses taught by guest lecturers is weighted at 1/3-course (.33):

Music 3703 3704/6700	Career Skills/Music Industries Seminar (if taught in this format)
Music 6600	Pedagogy Seminar (if taught in this format)

INTERNSHIP COORDINATION

Coordination of the following course is weighted at 1/12-course (.08):

Music 6750	Music Industries Internship
Music 6751	Music Industries Internship

Teaching weight for the following courses and all special topics courses will determined when offered, depending on the format, in accordance with the principles outlined above:

Music 3605	Music Theatre Workshop
Music 4701/6701	Music in the Community (1 CR)
Music 4702/6702	Music in the Community (2 CR)
Music 4703/6703	Music in the Community (3 CR)
Music 7005	Performance Option